



**Cambria Heights Middle School
COVID-19 Continuity of Education Plan
Starting Monday, March 30, 2020**



- 1. During these flexible days, teachers will be working remotely and available online from 8:00 AM - 3:00 PM.** They will notify students of their assignments by emailing students at their Cambria Heights email addresses. A Remind Message will be sent to inform parents and students to check their school email for assignments. Teachers will also be posting assignments on their CHSD Websites.
- 2. Students who have Internet access at home, but do not have a computer or personal device will be provided a Chromebook from CHSD.** Chromebooks will be available to sign out by going to the main office at Cambria Heights High School on Friday, March 27, 2020 from 10:00AM to noon. Arrangements can be made to pick up a Chromebook anytime by emailing Jarrod Lewis at jlewis@chsd1.org or Rhonda Sprenger at rsprenger@chsd1.org.
- 3. Students who do not have Internet access at home may email their homeroom teachers (if possible) or call the middle school office at 814-674-6290 ext. 2000 to request paper copies of their assignments.** Paper copies will be available for pickup at CHMS or will be mailed. **Please note:** students who request paper copies will be required to submit their assignments daily by emailing the teachers directly or taking a photo of the completed work and emailing it to the teacher. **Comcast is offering free internet for two months to low income families. For more information and to see if you qualify please call 1-855-846-8376.**
- 4. Teachers can use multiple methods to inform students of their assignments.**
 - *Email* - Teachers may send student assignments through email or as attachments to emails. Students may be asked to respond to these assignments directly in an email.
 - *Google Drive* - Teachers can give students access to assignments using Google Drive. Each student can access Google Drive by logging into his/her email account.
 - *Google Classrooms* - Teachers who use this platform will or have already enrolled students in their online classrooms through which they can give and receive assignments.
 - *Websites* - Teachers may post instructions on their individual websites, which are found at www.chsd1.org.
- 5. Students may submit their assignments by:**
 - emailing teachers directly;
 - submitting completed assignments as Google Docs, Sheets, or Slides;
 - taking a photo of completed work and emailing it to a teacher;
 - completing the assignment in a specific program, such as GetMoreMath, No Red Ink, or IXL.com.

- 6. The flexible instruction days count toward our 180 days of school, so teachers are required to track attendance for each student.** Submitted assignments for the day will count as attendance. Students working offline must email their teachers summarizing the work they completed each day or send a photo of the completed work. Those who do not have Internet access must call the middle school office at 814-674-6290 ext. 2000 and leave a message summarizing the work they have completed each day.
- 7. It is essential students submit assignments or contact their teachers each school day; otherwise, students will be marked absent.** Homeroom teachers will contact any student who has not submitted an assignment or checked -in the previous day.
- 8. Teachers will be offering online sessions using zoom periodically to check in with students or offer assistance.** Zoom is a free program for our students. Teachers will be working online to offer assistance. Students and parents/guardians may contact teachers through their school email. **Please see the staff directory at the end of this message.**
- 9. Teachers will be using programs the students are familiar with, such as Google Classroom, No Red Ink, IXL, and Get More Math.**
- 10. Monday March 30, 2020 will be the start of the 4th marking period.** Teachers will be finalizing 3rd marking period grades and we will mail third quarter report cards home.

The staff at Cambria Heights Middle School is working hard to ensure our students have access to quality education. Please work with us during this unprecedented time as we navigate through any potential barriers. Most importantly stay safe.

You may reach me directly in the middle school office at (814) 674-6290 or via email at jlewis@chsd1.org.

Sincerely,

Jarrold Lewis
Principal
Cambria Heights Middle School

**Cambria Heights Middle School Faculty Contact Directory
(814) 674 - 6290**

| Name | Extension | Email |
|-------------------|------------------|----------------------|
| Paula Albright | 2207 | palbright@chsd1.org |
| Theresa Beach | 2205 | tbeach@chsd1.org |
| Nathan Bearer | 2128 | nbearer@chsd1.org |
| James Blake | 2104 | jblake@chsd1.org |
| Joshua Bracken | 2210 | jbracken@chsd1.org |
| Kelly Bracken | 2211 | kbracken@chsd1.org |
| Cynthia Conklin | 2107 | cconklin@chsd1.org |
| Chelsea Crandall | 2219 | ccrandall@chsd1.org |
| Dana Davis | 2126 | ddavis@chsd1.org |
| Jordan Fees | 2130 | jjfees@chsd1.org |
| Christina Fetsko | 2216 | cfetsko@chsd1.org |
| Heidi Hite | 2102 | hhite@chsd1.org |
| Melissa Kinney | 2129 | mkinney@chsd1.org |
| Anthony Kline | 2108 | akline@chsd1.org |
| Scott Krug | 2221 | skrug@chsd1.org |
| Erin Lacue | 3329 | elacue@chsd1.org |
| Mark Lantzy | 2214 | mlantzy@chsd1.org |
| Lori Link | 2103 | llink@chsd1.org |
| Rebecca McEvoy | 2222 | rmcevoy@chsd1.org |
| Doug Ropp | 2119 | dropp@chsd1.org |
| Anthony Sabol | 2116 | asabol@chsd1.org |
| Tammy Scott | 2208 | tscott@chsd1.org |
| Joan Shearman | 2220 | jshearman@chsd1.org |
| Chrissie Sowers | 2218 | csowers@chsd1.org |
| Rhonda Sprenger | 2105 | rsprenger@chsd1.org |
| Laura Wargo | 2125 | lwargo@chsd1.org |
| Nathaniel Wharton | 2123 | nwharton@chsd1.org |
| Brooke Wissinger | 2109 | bwissinger@chsd1.org |