



**CAMBRIA HEIGHTS SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
LOCATION: HIGH SCHOOL LIBRARY  
BOARD MEETING  
JANUARY 23, 2024**

**MEETING NOTICE:** The Regular Board Meeting of the Cambria Heights School District Board for the Month of January 2024, will be held in the High School Library on **Tuesday, January 23, 2024** at 7:00 p.m.

Called to order at \_\_\_\_\_

	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Dr. Bobby Anderson	_____	_____	Patrick Fanelli, Esq.	_____	_____
Thomas Bearer	_____	_____	(Solicitor)		
Jerry Brant	_____	_____			
Justin Eckenrode	_____	_____	Kenneth Kerchenske	_____	_____
Thomas Malloy	_____	_____	(Superintendent)		
Stacy McDonald	_____	_____			
Dr. Russell Miller	_____	_____	Stephanie Renninger	_____	_____
Donald Owens	_____	_____	(Board Secretary)		
Kenneth Vescovi	_____	_____			

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**DISCUSSION/ADDITIONS/CHANGES TO AGENDA**

**PUBLIC COMMENT**

**PRESENTATION OF VISITORS**

1. Savannah Hoover - Cross Country state qualifier
2. Members of the Varsity Football Team
3. Larry Myers and Kirby Slear - Schneider Electric

**SUPERINTENDENT CORRESPONDENCE**

1. School Director Recognition Month
2. The Cambria County Commissioners will hold their regular meeting on Thursday, February 22, at 6:05 PM in the elementary school library. All are welcome to attend.

**ADMINISTRATIVE REPORTS**

## **APPROVAL OF MINUTES**

It is recommended the Board approve the minutes of the Annual Reorganization Meeting and the Regular Board Meeting of the Cambria Heights School District on December 5, 2023 - (pages 437-450).

## **SECRETARY/TREASURER'S REPORT**

1. It is recommended the Board accept the Secretary-Treasurer's Report for November 1, 2023 through December 31, 2023 (pages 451-576). Request to pay bills for January and February 2024.
2. 2023 Quarterback Club Checkbook Register, the H.S. Activity Account for November 2023, the M.S. Activity Account for November and December 2023 (pages 577-585).

## **APPROVAL OF BILLS**

It is recommended the Board accept the expenditures to date for the Regular Program for the month of December 2023:

Total bills for December 2023 are	\$1,822,164.56
Total payroll for December 2023 are	\$ 750,788.65
Total expenditures for December 2023 are	
\$2,572,953.21	

## **APPROVAL OF THE EMPLOYEE ATTENDANCE REPORT**

It is recommended the Board accept the Employee Absentee Reports for November 27, 2023 to January 12, 2024 as presented under separate enclosure.

## **COMMUNICATIONS**

## **REPORT OF COMMITTEES**

1. It is recommended the Board select a date for a Curriculum Committee meeting

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

## **ACTIVITIES**

1. It is recommended the Board ratify the decision of the Superintendent to approve the following Field Trip requests:
  - a. C.H.H.S. FCS class (approx. 12 students) to the C.H.E.S. for class curriculum.
  - b. C.H.E.S. Grades 3-5 (approx 284 students) to the C.H.H.S. to attend the H.S. Band & Chorus Winter concert.
  - c. C.H.H.S. District Band (approx. 5 students) to Johnstown to attend a concert.
  - d. C.H.H.S. FCCLA club (approx. 12 students) to the C.H.E.S. to provide instruction on seatbelt safety.
  - e. C.H.H.S. District Jazz (approx. 3 students) to Tussey Mtn. to attend a concert.
  - f. C.H.H.S. District Chorus (approx. 8 students) to Westmont to attend a concert.
2. It is recommended the Board approve the following Field Trip requests (Separate Enclosures):
  - a. C.H.H.S. Anatomy/Physiology class (approx. 20 students to St. Francis University.

- b. C.H. 8th grade Invention Convention team (3 students) to Hershey, PA.
  - c. C.H.H.S. Theater Club (approx. 20 students) to Forest Hills H.S.
  - d. C.H.H.S. Synergy/Music Tech (approx. 20 students) to Data Recording Studios.
  - e. C.H.M.S./H.S. FCCLA (approx. 30 students) to Wyndham Lancaster Resort to attend the state leadership competition.
  - f. C.H.M.S. PAT Invention Project (2 students) to Bloomsburg University.
  - g. C.H.H.S. Theater club/Musical cast (approx. 45 students) to the Benedum Center, Pittsburgh.
  - h. C.H.M.S. Art club (approx. 40 students) to Old Bedford Village.
  - i. C.H.M.S. 6th grade (approx. 85 students) to the Altoona Curve.
  - j. C.H.E.S. 2nd grade (approx. 92 students) to Cresson Lake Playhouse.
  - k. C.H.E.S. 5th grade (approx. 5 students) to North Star H.S. to attend songfest.
  - l. C.H.H.S. Foreign Travel club (approx. 35 students) to New York City.
- 3. It is recommended the Board ratify the decision of the Superintendent to approve the following Fundraiser requests (Separate Enclosures):
    - a. PTO to hold several Fundraiser requests.
  - 4. It is recommended the Board approve the following Fundraiser requests (Separate Enclosures):
    - a. C.H. Foreign Travel Club to hold a Gardner's Candy sale.
    - b. C.H. Varsity & Jr. High Boys/Girls Track & Field to hold 2 sub fundraisers.

## **ATHLETICS**

None

## **BUDGET AND FINANCE**

None

## **BUILDING AND GROUNDS**

- 1. It is recommended the Board ratify the decision of the Superintendent to approve the following applications for Use of Facilities:
  - a. C.H.E.S. Wrestling to use the H.S. Gym on various dates for a scrimmage.
  - b. Heights Hoops to use the H.S. Cafeteria/Gym on various dates.
  - c. Heights Mini Hoops to use the M.S. Gym on various dates.
  - d. C.H. Baseball to use the H.S. Multi-Purpose room on various dates.
  - e. C.H. Varsity Softball to use the H.S. Multi-Purpose room on various dates.
- 2. It is recommended the Board approve the following applications for Use of Facilities (Separate Enclosures):
  - a. PMEA District 6 Band to use the H.S. Auditorium/Cafeteria/Multiple classrooms for the PMEA District Band Festival.
  - b. Cambria County Commissioners Office to use the E.S. Library to hold a public meeting.
  - c. H.S. Gifted class to use the H.S. Multi-Purpose room to hold a career fair.
- 3. It is recommended the Board approve changes to the Use of Facilities agreement after presentation and discussion. (Drew Thomas and James Kane)
- 4. Discussion of elementary school playground/practice field. (Drew Thomas)

5. Updates regarding Clearfield Township's grant application for School Zone signage along Glendale Lake Road.

### **CAFETERIA**

1. It is recommended the Board approve the Food Service Operating Statements for November and December 2023.

### **CURRICULUM**

1. It is recommended the Board approve the High School Course of Study for 2024-2025. (Separate Enclosure) (Alan DuBreucq)

### **MISCELLANEOUS**

1. It is recommended the Board approve the district's participation in the IU08 Internet consortium.
2. It is recommended the Board ratify the decision of the Superintendent to allow EPIC Communications to post a bid for internet services.
3. It is recommended the Board approve to bid Meraki wireless licensing. (If funded, E-Rate would pay for 70% of the project.)

### **POLICIES**

None

### **PROFESSIONAL LEAVE**

1. It is recommended the Board approve the following Professional Leave requests:
  - a. Heidi Hite (Teacher), Megan Zadzilko (School Counselor), Melody Thomas (Teacher), to attend a webinar through PATTAN on interventions.
  - b. Jeanette Taylor (Secretary) to Duncansville to attend a PIMS meeting.
  - c. Robert Diamond (Spec. Ed. Supervisor) to Latrobe to attend a CMCI Review.
  - d. Ken Kerchenske (Superintendent) to Harrisburg to attend a meeting.
  - e. Megan Zadzilko, Kim McCullough, Jeff Koss (School Counselors) to Admiral Peary to attend a conference.
  - f. Megan Zadzilko (School Counselor)/Melody Thomas (Teacher) to attend a webinar through PATTAN on behavior challenges
  - g. Taylor Koenigsberg (Music Teacher) to Erie to attend the PMEA conference.
  - h. Ken Kerchenske (Superintendent) to State College to attend a meeting for PA Association of Rural and Small Schools.

### **EXECUTIVE SESSION**

### **IT IS RECOMMENDED THE BOARD GO INTO EXECUTIVE SESSION FOR PERSONNEL Hiring**

1. It is recommended the Board approve the following Coaches for the 2023-2024 SY:

#### **Baseball**

Josh Bracken	-	Head Varsity Coach
Nate Bearer	-	Asst. Varsity Coach

Brian Lobick	-	Asst. Varsity Coach
Darby Olenchick	-	Head Jr. High Coach
James DeArmitt	-	Asst. Jr. High Coach

**Girls Track**

Tammy Nagel	-	Head Varsity Coach
Eric Nagel	-	Asst. Varsity Coach

**Boys Track**

Jeff Koss	-	Head Varsity Coach
Micah McConnell	-	Asst. Varsity Coach

**Jr. High Track**

Spencer Coy	-	Head Varsity Coach
Richard Magulick	-	Asst. Varsity Coach

**Softball**

Drew Thomas	-	Head Varsity Coach	-	9 yrs. of serv.
Brianna Toth	-	Asst. Varsity Coach	-	4 yrs. of serv.
Jon Nihart	-	Asst. Varsity Coach	-	Volunteer
Mark Bender	-	Asst. Varsity Coach	-	Volunteer
Rick Serafin	-	Asst. Varsity Coach	-	Volunteer
Andy Miller	-	Asst. Varsity Coach	-	Volunteer

**Jr. High Softball**

Tom Davis	-	Head Jr. High Coach	-	1 yr. of serv.
Mary Ann Karlheim	-	Asst. Jr. High Coach	-	1 yr. of serv.
Janell Murphy	-	Asst. Jr. High Coach	-	Volunteer
Jamie Murphy	-	Asst. Jr. High Coach	-	Volunteer
Jen Serafin	-	Asst. Jr. High Coach	-	Volunteer

- It is recommended the Board approve the following be added to the C.H. Daily Substitute Teacher list for the 2023-2024 SY:

Guy Monica (French/Spanish/Guidance)

- It is recommended the Board approve the following C.H. Prospective Teacher Substitute for the 2023-2024 SY:

Nicole J. Hoover (Elem. PK-4)

- It is recommended the Board approve the following to be added to the C.H. Daily Substitute Custodial list for the 2023-2024 SY:

William Helbig  
Francis Blystone

- Recommendation for a Twelve-Month, Full-Time Custodian

6. Recommendation for a Middle School Secretary
7. It is recommended the Board approve ----- as High School Principal at a prorated annual salary of \$----- effective January 24, 2024 or when released by their current employer. All other terms of employment will be in accordance with the Act 93 Agreement.

**Leave of Absence**

1. It is recommended the Board approve 4 leave of absences.

**Resignations**

1. It is recommended the Board approve the resignation from Jeff Meidinger as Asst. Jr. High Baseball Coach for the 2023-2024 school year.
2. It is recommended the Board approve the resignation from Alyssa McCombie as Jr. High Track and Field Coach for the 2023-2024 SY.
3. It is recommended the Board approve the resignation from Jordan Fees as 6th Grade Learning Support Teacher effective February 12, 2024.

**Miscellaneous**

1. It is recommended the Board retire the job description of Special Programs Coordinator and adopt the job description for Director of Curriculum, Instruction, and Special Programs.

Meeting adjourned at \_\_\_\_\_